



Virtus Mutual Funds
 PO Box 9874
 Providence RI 02940-8074

Checkwriting Application

For assistance, please contact us at 1-800-243-1574 or visit our website at Virtus.com

1. Account Information	
Shareholder Name(s)	U.S. Social Security Number
Address	Daytime Telephone Number
City, State, ZIP Code	Fund and Account Number

2. Important Information

- Please complete one form for each account.
- This option is **not** available for retirement accounts with BNY Mellon Investment Servicing Trust Company as custodian.
- The minimum amount of each check is \$250.00.
- Checkwriting drafts are reported as a redemption and processed at Net Asset Value (NAV) on the day received by PNC Bank, N.A.
- The Signature Card (Section 3) must be completed and signed by all individuals authorized to sign checks.
- Checks may only be written for funds held in the account for at least 10 calendar days.
- Any applicable sales charges will be taken in addition to the amount of the check.
- Checks may not be used to close out an account.
- Section 4 must be signed by all shareholders as their name appears in the account registration.
- **All signatures in Section 4 must be Signature Guaranteed in Section 5 of this application.**

➤ The Checkwriting Option is available on the following funds:

Virtus Bond Fund, Virtus CA Tax-Exempt Bond Fund, Virtus High Yield Fund, Virtus Insight Government Money Market Fund, Virtus Insight Money Market Fund, Virtus Insight Tax Exempt Money Market Fund, Virtus Multi-Sector Fixed Income Fund, Virtus Multi-Sector Short-Term Bond Fund

3. Signature Card

- We require the original signatures of all authorized individuals.
- For multiple shareholders, please check a box below for the number of required signatures. If no box is checked, the default will be that only one signature is required.
 - One Signature
 - Both Signatures – when 2 signatures are listed below
 - Combination of Signatures (Any 2 or the 3 signatures below)

Printed Name(s) of Authorized Individual(s)	Original Signature(s) of Authorized Individual(s)
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____

Check Account Number – To be completed by the Fund
