

Dear Customer:

You can sign up to receive an eDelivery notification that your quarterly statements, tax forms, fund literature such as prospectuses, annual and semi-annual reports and/or confirmation notices are available for viewing on our website. You will need to establish a User ID and Password to gain access to your account information. Please do so by following the instructions listed below.

- Go to **Virtus.com**.
- Click on **Investor Login** in the upper right corner of our home page.
- Under **Virtus Mutual Funds account access**, click on **Log In**.
- On the Virtus Investor Portal page, please click the **Get Online Access** link on the right side of the page.
- Please read the agreement associated with accessing your account information on our website, check the box if you understand and accept the agreement, then click **Accept**.
- Enter your name, the Social Security number on file for the account, Virtus account number, zip code, and e-mail address. Then click **Continue**.
- Confirm your identity by entering a one-time passcode that will be sent to your e-mail address.
- Enter your address, including the street, city, state and zip code. If desired, enter your mobile number (recommended). Then click **Continue**.
- Review your information to be sure it is correct, then click **Continue**.
- Create your User ID and password.
 - The User ID must be between 8 and 36 characters. If using special characters, only the hyphen, period, and underscore are allowed.
 - The password must be at least 8 characters long, and include at least one uppercase letter, one lowercase letter, one number, and one special character. Most special characters are allowed in the password. After entering your User ID and password, click **Submit**.
- You should receive a message that your online registration is complete, and to login to continue. You will be brought back to the login page, to enter your newly created User ID and password. After doing so, you will be prompted to receive a one-time code, either by e-mail or by mobile number (if you entered a number during registration). Choose the method for receiving the code, and then enter the code once received. You may choose whether to have Virtus remember your device for future login sessions. If you do not have Virtus remember your device, you will have to enter a one-time code each time you log in. Click **Continue**.
- Next, you will need to select five security questions and create answers to each. It is generally recommended that you create answers that are short and easily remembered. Once you have chosen your questions and entered the answers, click **Submit**.
- After completing the security questions and answers, you will then be prompted to once again enter the password you created for online access. After entering the password, you will be logged in to your account.

When you are logged in to your account, you can elect the **eDelivery** option to receive your statements, prospectuses, annual and semi-annual reports, tax forms and confirmation notices electronically instead of on paper, as follows:

- In the upper right corner of the page, hover over your name, then click on **Profile**.
- Scroll down to the eDelivery option, and click the pencil at the far right. Enter your e-mail address and then check off which document(s) you wish to receive by electronic notification. Check the box to agree to our terms of service, then click **Save**.

Your statements and tax forms are available immediately for viewing. Once you have signed up for eDelivery, you will be notified via email when new selections are available to review online.

We hope that this information is helpful. If you have any questions, please do not hesitate to contact our Customer Service Department at 800-243-1574. Our hours of operation are Monday through Thursday, 8:30 a.m. to 6:00 p.m., ET, and until 5:00 p.m. on Fridays. We will be happy to assist you.

Thank you,

Mutual Fund Services

www.Virtus.com
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